

Addendum 1 Vendor Responses

Alabama Community
College System

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1. In the project timeline it mentions “Notification of demo dates, if selected to demo”, Friday, July 21, 2017. Then there is another line that says “Vendors notified if selected for demonstrations” Friday, August 11, 2017. Are these different events?

Response: Yes. One is the announcement of when each vendor’s demonstrations would take place (July 21st), if that vendor is selected to demonstrate, so that the vendors can plan. August 11th is when the vendors will hear if they are invited to demonstrate.

2. We are unsure into which section in the RFP we should place our content/answers for “6: Functional and Technical Requirements” (which starts on p. 15 in the RFP). We believe that our content for “6: Functional and Technical Requirements” probably should go into the proposal’s “Section 8 – Statement of Work/Technical Details” section. Is our assumption correct?

Response: No. Vendors should respond to both Section 6 and Section 8, and all other required sections (7 etc.). Section 6 is for ACCS to understand what your solution delivers and how the software will meet each requirement. Section 8 is the Statement of Work which will define project related activities, scope and deliverables, timelines, resource requirements, etc.

3. Related to the above question, on p. 72 of the RFP, the paragraph for “Section 8 – Statement of Work/Technical Details mentions that “Section 4: Technical and Functional Requirements” should be included in the afore-mentioned Section 8. We believe, though, that the phrase “Section 4: Technical and Functional Requirements” actually refers to “6: Functional and Technical Requirements”. Is that belief correct on our part?

Response: Yes. It should have referenced Sections 6 and 7; Functional and Technical Requirements. However, Section 4, and particularly Section 4.3 and 4.4., should be taken into consideration when formulating your response.

4. In row 6 of the Microsoft Excel provided by ACCS (that is, the Excel with the filename of “ACCS Attachment A final”), there is mention of a “Section 6.1 Solution Set”. However, in the RFP itself, Section 6.1. is titled as “Provision of a Comprehensive ERP Solution”. Are they both the same or are they different. If the latter, could you provide us with a copy of “Section 6.1 Solution Set”?

Response: They are the same. Your proposed solution set should fulfill the RFP requirements.

5. We understand that one copy of vendor proposals are to be submitted via email, respectively, to CampusWorks and to ACCS/Alabama Technology Network. Is there a file size limit for sent emails? That is, is there a size limit to attachments which – should the attachment exceed that limit – would result in the non-delivery (i.e. an email “bounce”) of the email containing the attachment(s)?

Response: There is no limit for sending to CampusWorks. However, the ATN has a 10gb file limit. We would advise converting documents into PDF format before submitting.

6. We could not locate the RFP's number in the RFP document itself. However, based on the document's filename, we believe that the RFP's official number is "RFP-071417". Could you confirm/disconfirm this for us?

Response: While there is no official document number, please use "ACCS_ERP_RFP-071417".

7. We understand that questions regarding the RFP could be sent to Natalya Boock starting on July 14, 2017. However, what would be the last day upon which we could send RFP-related questions to Ms. Boock?

Response: The last day for questions is July 25, 2017 5pm Central time.

8. We would like to request a 2-week extension for responding to the RFP.

Response: Unfortunately, due to scheduling constraints, an extension cannot be granted. The original due date of August 4th is confirmed.