ATN
ALABAMA TECHNOLOGY NETWORK

5S WORKPLACE ORGANIZATION

Course Length: 4 Hours

Description

With 5S Workplace Organization, learn how to transform a factory into a place where information concerning product quality, productivity, schedule, and safety are visually accessible at any given moment. Participants learn the 5S methodology to implement specific, easy-to-access visual systems to enhance communications and productivity. With case histories and visual examples, course participants learn what visual order is, what the visual workplace looks like, and how these concepts function on the production shop floor. The course teaches how to deal with resistance to changing the workplace, develop checklists, and use a process audit to sustain the process.

Objective

- 5S definition and "how-to" for each S
  - Sort
  - Set-in-Order
  - Shine
  - Standardize
  - Sustain
- Benefits of 5S
- Workplace of 5S
- Red Tag Strategy
- Visual Controls
- 5S Checklist
- 5S Audit

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